

The Annual Quality Assurance Report (AQAR) of the IQAC 2017 - 2018

Part – A

I. Details of the Institution

1.1 Name of the Institution	Dr. Umayal Ramanathan College for Women
1.2 Address Line 1	Alagappapuram
Address Line 2	
City/Town	Karaikudi
State	Tamil Nadu
Pin Code	630 003
Institution e-mail address	womenscollege@alagappa.org
Contact Nos.	04565 227861
Name of the Head of the Institution:	Dr.S.Jeyashree
Tel. No. with STD Code:	04565 227862
Mobile:	9442966162

Name of the IQAC Co-ordinator:

Mrs.L.Visalatchi

Mobile:

9442757770

IQAC e-mail address:

visaurcw@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TNCOGN26991

1.4 NAAC Executive Committee No. & Date:

EC(SC)/27/A&A/9.1 dated 12-09-2017

1.5 Website address:

www.umayalwomenscollege.co.in

Web-link of the AQAR:

<https://www.umayalwomenscollege.co.in/report/aqar.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	2.73	2017	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

26/08/2010

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Semi urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Alagappa University,
Karaikudi

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="12"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2+1"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="21"/>

2.10 No. of IQAC meetings held 32

2.11 No. of meetings with various stakeholders: No.

Faculty students Alumni

Non-Teaching Staff Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Teaching and learning:

IQAC monitors the proper implementation and analysis of overall academic and administrative performances of the college activities. The cell supports the teaching and learning goals articulated in the institution's strategic plan. Organizing seminars, conferences and workshops at different levels. Inculcate ICT based Teaching-learning process

Feedback Mechanism:

Feedback mechanism is effectively implemented which includes the stakeholders feedback on academic, administration and the infrastructure. As per the suggestion of IQAC, a feedback analysis committee is formed to review the feedback received from the students. IQAC reviews the feedback received from the parent- teacher meetings On the basis of academic audit, a comprehensive review of student's performance is made by IQAC.

Infrastructure and Facilities:

IQAC ensures maximum utilization of infrastructural facilities and the available ICT resources. IQAC recommendations which were implemented in this regard are:

- i) Automation of Library and its facilities
- ii) Strengthening of Library
- iii) Improvement in student support systems
- iv) Extension and up gradation of Classrooms and Laboratories.

- IQAC ensures the proper implementation of academic calendar.
- Regular meetings of IQAC are conducted to discuss various measures related to quality enhancement in which the recommendations made by the committee members regarding curriculum planning and design, Evaluation Board, Board Of Studies, Academic Council, Governing Body, co-curricular and extra- curricular activities are discussed and analyzed for further improvement.
- Prepares Annual Quality Assurance Report(AQAR) every year which is submitted to the affiliating university.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation for NAAC accreditation – First cycle	<p>The process of accreditation began. Many sessions were organised to disseminate information on NAAC, the different criteria for assessment.</p> <p>The members of the NAAC Peer Team visited the college on July 21st and 22nd 2017 to validate the data provided in the self study report. The members of the team were highly appreciative of the steps taken by the College to ensure sustenance of quality, the progression of the performances of the departments and the support of management.</p> <p>The College was accredited by NAAC in September 2017, with ‘B⁺’ grade with a CGPA of 2.73 on a four point scale.</p>
To conduct Internal Academic Audit for all Departments	Academic Audit for all departments have been done twice and corrective actions are recommended
Eco friendly practices	<ul style="list-style-type: none"> • Garbage disposal is categorized as biodegradable, non degradable and garbage bins accordingly used with different colors for users identification. • Green audit was made • Herbal garden was maintained
Sustenance and enhancement of quality	<ul style="list-style-type: none"> • Sessions and interaction on topics such as quality sustenance, enhancing the activities of IQAC, , Capacity Building have been conducted and the suggestions are being implemented • Various committees were formed by IQAC to carry out the activities regarding quality enhancement

Increasing the number of certificate courses offered	<ul style="list-style-type: none"> • Through IIT spoken tutorial new certificate courses were conducted online for non computer science major students and as well computer science major students • A certificate course in PYTHON was introduced • A certificate course in “ Beautician “ technics was introduced
Faculty recruitment And Training	<ul style="list-style-type: none"> • IQAC Involved in recruitment process and conducted Training programmes for the Newly recruited Staffs
To conduct Result Analysis for the various programmes and suggest corrective actions to the Departments	<ul style="list-style-type: none"> • Implemented effectively

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|--|
| <ul style="list-style-type: none"> • Management has supported extensively to implement the recommendations put forth by IQAC in establishing infrastructure facilities and carrying out quality related activities. |
|--|

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	5			
UG	10	2		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				1
Others				4
Total	15	2		5
Interdisciplinary*				1
Innovative**				2

*Add on programme on Nutrition and Dietetics

** Value added programme on Medical lab technology, rDNA technology

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The affiliated university have revised the syllabus for B.A(English),BBA, B.Sc(IT), B.Sc(Maths) and M.Sc(IT).

Salient Aspects:

- i) Request to BoS to reduce the number of papers in III and IV semester from six to five was considered and implemented in the updated syllabus regulations.
- ii) Recent trendy software courses were included as core and elective papers in B.Sc(IT) and M.Sc(IT)
- iii) Research Methodology and HRM courses were included in the BBA revised syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

2 new departments – B.A(Tamil), B.Com

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
71	67	2		2

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
19						1		20	

2.4 No. of Guest and Visiting faculty and Temporary faculty

1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	25	9	
Presented papers	32	2	
Resource Persons		3	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Skill development programme
- Initiated several industrial linkages
- Workshops
- Entrepreneurship awareness programme
- Industrial visit
- Online and certificate courses
- Add on programmes
- Activity based learning is encouraged with presentations, animations, seminars

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- i) Regular, weekly tests are conducted
- ii) Routine and open book tests are conducted
- iii) Paper presentations and seminars are also encouraged
- iv) Continuous evaluation is done through objective tests, projects, presentations, quizzes etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5

2.10 Average percentage of attendance of students

84.4%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A(English)	68	1.68	35.29	47.07	-	84
B.B.A	43	-	72	26	-	98
B.Com(CA)	9.5	66.6	23.80	-	-	98
B.Sc(Maths)	46	54.3	43.47	-	-	98
B.Sc(Physics)	47	34.04	59.57	-	-	93.62
B.Sc(EC)	26	19.23	57.69	-	-	76.92
B.Sc(Biotech)	27	14.8	14.8	44.4	11.11	84
B.Sc(Micro&CLT)	30	70	23.3			93.3
B.Sc(CS)	45	13	87	-	-	100
B.Sc(IT)	44	15.9	84	-	-	100
M.A(English)	7	-	100	-	-	100
M.Sc(Maths)	20	30	55	-	-	85
M.Sc(CS)	8	37	63	-	-	100
M.Sc(IT)	10	60	40	-	-	100
M.Com(CA)	15	20	73.3	6.6	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1) IQAC oriented and motivated teachers to implement activity based learning and ICT tools in teaching
- 2) IQAC monitors the teaching and learning process through the work diaries which is provided to each individual staff acknowledged by the student, HOD and the Principal for the completion of the syllabus and utilisation of teaching hours
- 3) Teaching and learning process is also evaluated by obtaining feedback from the students about the teacher quality, curriculum and learning.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	
Others(2 day Faculty Development Programme was organised in collaboration with CSIR-CECRI, for physical, chemical and life sciences)	60

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14			
Technical Staff	2			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- I. Seed money in regard with research activities is introduced by IQAC and proposals were invited from the faculties
- II. IQAC recommended the introduction of M.Phil(Computer science), MPhil(Commerce) and M.Sc(Environmental Science) and the proposal for the same is submitted to the affiliating university
- III. IQAC has recommended all the departments to apply for the DST and other major funded programmes
- IV. Workshops were conducted and mini projects were given to second and final year students to promote research interest among students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	42		
Non-Peer Review Journals			
e-Journals	56	2	
Conference proceedings	14	6	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)	June 2017-April 2018	Tamil Nadu State Council for Science and Technology	25000	15000
	June 2017-April 2018	National Science and Technology Entrepreneurship Development Board	10000	10000
	June 2017- April 2018 (17.11.2017)	National Commission for Women, New Delhi	28,000	23,115
Total			63000	48115

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3380

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	1				
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

6

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

1

-

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Dengue fever awareness camp given at surrounding villages
2. Essay writing and model display competitions for school students were conducted in the topics pollution free environment and save water to create green environment awareness
3. Medicaamp, conducted at sankarapuram panchayat, in which blood grouping, blood glucose level, haemoglobin level, BMI were analysed for the visitors.
4. ISR committee of the college took students to Home for mentally retarded, at Annavasal, pudukottai and donated clothes, vessels and provided lunch to them
5. Social initiative programme on popularization of Azolla cultivation for economic and ecological advantages
6. Medicinal plants seeds distribution to villagers in the surrounding villages

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acres	-	-	10 acres
Class rooms	50	-	-	50
Laboratories	4			4
Seminar Halls	2	-	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- i) Biometric attendance for students and staff
- ii) SMS alerts to staff and students regarding holidays, special class, functions and celebrations
- iii) E-maintenance of marks of internal assessment, unit and model examination
- iv) Library is automated

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4049	8,50,662	2068	9308	6117	8,59,970
Reference Books			14		14	
e-Books						
Journals	36	41,600	8	3635	44	45235
e-Journals						
Digital Database						
CD & Video	93		15	3000	108	3000
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80	2	40			3		8
Added	10		10					5
Total	90	2	50			3		13

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training given to all teaching and non-teaching members. Staff members are often trained for technology upgradation to maintain attendance and academic progression details of students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	22250
ii) Campus Infrastructure and facilities	26,35,128
iii) Equipments	1,84,546
iv) Others	25,42,425
Total :	5384349

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC guided the departments to conduct the following students support program:-

- ❖ Updates on notice boards and college website
- ❖ Announcements during morning assembly
- ❖ Circulars are issued to create awareness about the student support services

5.2 Efforts made by the institution for tracking the progression

- i) Result Analysis
- ii) Outcomes of remedial measures
- iii) Learning outcomes reports, Success rates, Awards, Competitions, co and extra curricular activities, sports achievements etc
- iv) Collecting feedback from alumni, students and parents
- v) Placement, Higher studies and Entrepreneurship reports of alumni is updated in the database

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	1442	99		

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
				1541	100

Last Year(2016-17)						This Year(2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
24	44	--	447	--	515	27	52	--	519	--	598

Demand ratio 1:2 Dropout 0.9931%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1) Career development and placement cell conducts coaching and training program for competitive examinations
- 2) Affiliating university provides coaching through study circle

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

The Career Guidance Cell provides comprehensive services in the area of training, options regarding higher studies, internships and full time placements for both undergraduate and post-graduate students.

No. of students benefitted

200

* **Annexure I** is provided for the internal and external activities of the training and placement cell

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			5

5.8 Details of gender sensitization programmes

As per the instructions given by National Commission for Women, the Women Empowerment Cell conducted MCQ competition in "Women Related Laws" for the students from all Departments.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

4

National level

International level

No. of students participated in cultural events

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	4	1,03,200
Financial support from government	46	Not Sanctioned yet
Financial support from other sources	1	2500
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

As per the students request, new transport route inside the town is approved and provided

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:To nurture students in the pursuit of knowledge and create institution of Excellence that produce proactive and responsible citizen.

Mission:

- To produce a value based education enriched with qualities of Love, Humility, Knowledge and Wisdom effectively to aspire student's achievements.
- To provide a caring and inspiring academic ambience where each student is enabled to surface their innate talents and realize their full potential.

6.2 Does the Institution has a management Information System

Yes. Biometric attendance implemented for both staff and students. Students progress in academics, staff workload, time table, hour wise attendance, hourly content plan , etc are digitized.

SMS alerts are given for daily attendance, holidays on special occasions, celebrations, institutional achievements and recognitions.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our institution is affiliated to the Alagappa University, Karaikudi and is mandated to follow the University Syllabi designed by the respective Board of Undergraduate Studies (BUGS) of the University.

6.3.2 Teaching and Learning

- Innovative practice in teaching are encouraged
- Seminars, workshops, special lectures are organised on a regular basis.
- ICT enabled teaching & learning is encouraged.
- Remedial classes for weak students are arranged

6.3.3 Examination and Evaluation

As per Alagappa University Rules & Regulations, Examination and Evaluation are conducted.

6.3.4 Research and Development

- The college in order to promote the culture of research, instituted a Research Committee.
- Various departments have organised seminars, workshops, special lectures to inculcate the spirit of research among the staff and students.
- On duty leave is provided to attend the conferences and seminars

6.3.5 Library, ICT and physical infrastructure / instrumentation

- In this academic session, several steps have been taken by the management to enhance the efficiency of the college library. The process of digitalization of library and cataloguing is in process.
- New additional classrooms are being constructed.
- Additional CCTV cameras are installed to cover the entire campus.
- Napkin dispenser added
- New parking area is constructed

6.3.6 Human Resource Management

- Promoting positive attitude and motivation.
- Providing faculties with expanded responsibilities to fully utilize their skills and talents.
- Valid selection method to recruit skill faculties and non-teaching staff.
- Providing training to faculties to update their existing knowledge-base.

6.3.7 Faculty and Staff recruitment

Staff recruitment is done in the following procedure.

Advertisement regarding the vacancy of positions will be published in the prominent dailies and the applicants will be announced of the interview date. The selection committee will deal with convening and evaluation of written test, demo class in the presence of an external expert.

Personal screening test will be conducted by the Principal. Meritorious qualified person will be recruited.

6.3.8 Industry Interaction / Collaboration

Industry tie up is signed with

- i) WBC Software Lab, Karaikudi
- ii) CECRI, Karaikudi
- iii) CBNR, Coimbatore

6.3.9 Admission of Students

- The college follows the rules and regulations for admission as fixed by the affiliating University.
- Admission of students is transparent as per “merit base seat allotment”.
- For the convenience of the students seeking admission, the college has its own web-site from where the students can gather the required information.
- Applicants for admission are guided and counselled to choose the course.

6.4 Welfare schemes

Teaching	Gratuity, Leave encashment, Maternity leave, Fee waiver for kids
Non teaching	Gratuity, Leave encashment, Maternity leave, Fee waiver for kids
Students	Fee Waiver

6.5 Total corpus fund generated

2,61,504

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	IQAC
Administrative			Yes	Principal's Office

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

The college has an Alumni Association and its registration is in process. Its activities limits itself to internal fund raising for the welfare of the college, motivating the fresher's during the orientation period, organising gap together, taking part in institution's cultural activities etc. Some of the Association's physical contribution towards this institution is like donating books for the library purpose, furniture's like lockers, dustbins, etc.

6.12 Activities and support from the Parent – Teacher Association

- Parent's – Teacher meet were conducted regularly every semester.
- Parents are informed about their ward's attendance on a regular basis.
- Parents are informed about the various activities of the college.
- Welfare schemes for the students are implemented with the active consultation of the Parents.

6.13 Development programmes for support staff

Computer training is given to support staff in order to make them to use the technology in the preliminary level.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Energy conservation, RO System, Tree Plantation, Herbal garden, NSS garden, Azolla Cultivation, Categorized disposal of garbage(Bio-Degradable & Non-Degradable)

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Industrial Linkages provided enormous support in both technical and infrastructural aspects
Certificate , interdisciplinary and innovative courses gave positive impact in academics

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academics:

1. International seminar conducted by the Department of English
2. Intercollegiate competitions were conducted by the Department of Computer Science and Information Technology
3. Industrial visits were organized by the Business Administration, Biotechnology, Physics and Electronics & Communication
4. Workshops were conducted by the Department of Commerce and Commerce with computer applications, Mathematics and Microbiology & CLT
5. Intra department competitions, Guest lectures were conducted
6. New certificate courses were framed and conducted as per the industrial needs
7. Skill development training program , Add on programme and Value added programmes were provided

Co-Curricular Activities:

1. Placement cell have conducted many activities (Refer to Table attached in the Q.No 5.6)
2. Entrepreneur Development Cell conducted “Hands on Training Program on FINE ARTS” for 3 days in which 110 students participated.

Extracurricular Activities:

1. NSS, RRC, YRC and RSP have conducted many activities. (Refer to ANNEXURE II)
2. Eco Club, Leo Club, Readers Club, Quiz club have conducted activities.
3. Skill development cell has conducted Beautician course, Hardware course and also conducted various competitions to explore the talents of the students.

Infrastructure and Facilities:

1. New Transport route created and provided

Staff and Students Welfare: College timings for staff members was reworked and implemented according to the requisition from the staff members

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. CAMU Automation system software/application helps both the students and the management authorities of the college to know the academic details such as time table, lesson plan, attendance, examination mark details, etc.
2. Mentoring System. Mentoring system helps in establishing a good rapport between students and faculty .The Mentoring System was introduced to monitor student progression both in academics and help students deal with issues related to life on campus and also give guidance related to their personal issues. Each member of the faculty is assigned students belonging to her department. A booklet with student details has been designed by the College to keep track of the student's growth and development on campus. Each student is required to meet her mentor in a one-on-one session at least three times every semester. If the mentor feels that her mentee requires additional help, she is recommended for remedial coaching. The mentor also guides students on matters relating to higher education and careers. The mentor also identifies students who need financial assistance and direct them to the appropriate authority for availing of fee concessions, scholarships, and other assistance.

7.4 Contribution to environmental awareness / protection

- Environmental awareness programme on “Exhibition on Biodegradable Products “ organized on 16.02.2018
- Tree plantation
- Minimizing water wastage
- Rain water harvesting
- LED lamps
- Minimizing use of paper
- Minimizing food wastage in hostels.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH:

- 1) Campus – Located in the heart of the city, Well maintained with external facilities and infrastructure. Environment -friendly measures undertaken
- 2) High quality academic programmes at both graduate levels
- 3) A holistic educational experience
- 4) Broad-based curriculum with emphasis both on skills development and knowledge building
- 5) Strong commitment to community, service, social justice, empowerment of women
- 6) Highly qualified faculty, committed to student welfare
- 7) Support programmes for slow learners
- 8) Mentoring system well structured
- 9) A strong focus on high quality, student-centred teaching-learning processes committed and dedicated faculty
- 10) Introducing innovative certificate courses, add on, value based and skill development programs.
- 10) Well-established partnerships with other higher education institutions and research institutes
- 11) Well maintained and safe residential facilities for students
- 12) Strong, inclusive, value based education offered to students
- 13) Well-equipped labs and library
- 14) Several opportunities for students to develop and enhance their creative potential and individual talent
- 15) Positive experience with all external stakeholders

WEAKNESS

1. Limited number of Certificate Courses
2. Insufficient student strength in some PG programmes
3. Slow progress in identifying funding agencies for research projects

OPPORTUNITIES

1. Expanding opportunities for under taking multidisciplinary and interdisciplinary research activities
2. Expertise of faculty to tap the corporate sector for consultancy and funding for research projects
3. Increased opportunities to develop and establish new programmes to meet the new and growing demands of society

CHALLENGES

1. Increase in number of new departments and less fee in the affiliating university which is within ½ km of radius.
2. PG department strength needs to improved

8. Plans of institution for next year

IQAC - Plan of action to be decided upon at the beginning of the year.

Academics

- To offer interdisciplinary seminars, workshops and conferences.
- Add-on courses to increase the number of options/electives for students

Development Programmes and Collaborations

- Firm up collaborations with foreign universities
- To firm up Faculty and student exchange programmes

Research and Innovations

- Enhance research funding
- To explore possibilities for active industry participation

Institutional Social Initiatives

- Eco-friendly measures
- Village adoption

Welfare Programmes

- Explore loan benefits for Teaching staff & Non Teaching staff

Administrative

- Infrastructural development
- Interactive feedback, analysis and monitoring.
- Offer specific and targeted training.

Name : L.Visalatchi



Signature of the Coordinator, IQAC

Name: Dr.S.Jeyashree



Signature of the Chairperson, IQAC

Annexure I

Training & Placement Cell Activity Report - June '17- March '18 Internal Activities

S.NO	DATE	EVENT	RESOURCE PERSON(S)	BENEFICIARIES
1	23.08.17	Career Planning Programme	<ul style="list-style-type: none">• Dr.P.Suresh Kumar, Director, Alagappa University Study Circle, Alagappa University• Mr.S.Praveen, Railway Department• Mr.S.Kalailingam, Co-operative Bank• Mr.T.Buvaneswaran, Additional Treasury Officer	All Final year UG Students
2	18.08.17	Career Awareness Programme	Mr.Arul Packiaraj, Director, Kalvi Group of Institutions, Karaikudi	All Final year UG Students
3	06.01.08	Career Coaching Programme – Aptitude Skills	Mrs.B.Kaleeswari, Assistant Professor, Department of Mathematics, Dr.URCW	All Final year UG Students
4	27.01.18	Career Coaching Programme – Communication Skills	Mrs.I.Sherline Sunitha Esther, Assistant Professor, Department of English, Dr.URCW	All Final year UG Students
5	03.02.18	Career Coaching Programme – Interview Skills	Mrs.S.Sudha, Assistant Professor, Department of English, Dr.URCW	All Final year UG Students
6	15.02.18	Career Training Programme	Dr.K.Ravikumar, Director, Dept. Of Management Studies, Nehru Group of Institutions, Coimbatore	Final year B.Com (CA) & BBA students

External Activities

S.NO	DATE	EVENT	PLACE	BENEFICIARIES
1	04.12.17	Campus Placement Drive (Winners Education Pvt (Ltd)	Alagappa University	Final year B.A & M.A (English) (7 students attended and 6 students got placement)
2	19.02.2018	Career Guidance Programme	KIT & KIM Technical campus, Managiri.	All Final year UG Students
3	23.02.2018	Udyog Utsav - 2018	Alagappa Institute of Management,	All Final year UG Students
4	16.03.18 & 17.03.18	Campus Recruitment (Employability Bridge)	Alagappa University	All Final Year UG & PG Students (127 students attended and 28 students got placement)

Annexure II

National Service Scheme
Activity report
Activity Report: Academic year [June 2017 – November 2017]

S.no	Date	Event	Resource Person & Area of Activity	Number of Participants	Total Hours
1.	21.06.2017	International Yoga Day	Dr.S.Saroja, Coordinator , Center for Yoga Education, Alagappa University, Karaikudi.	100	6 hrs
2.	15.07.2017	Campus Cleaning[NAAC]	Dr.URCW, Karaikudi.	300	6 hrs
3.	11.08.2017	SANKALP SE SIDDHI New India Movement pledge	Dr.URCW, Karaikudi.	300	1 hrs
4.	12.09.2017	Orientation on Implementation of NSS Programmes	1. Mrs.R.Rani, Training Coordinator, NSS-ETI, Avinashilingam University, Coimbatore. 2. Dr.S.Rajaram, NSS Coordinator, Alagappa University, Karaikudi.	300	6 hrs
5.	03.10.2017	NSS Day Celebration [Poster Presentation Competition]	J.Chitra, Head & Asst. Prof. Department of Biotechnology,	300	3 hrs

			Dr.URCW, Karaikudi.		
6.	13.10.2107	Observance of “ World Natural Disaster Reduction day ”	Essay Writing Competition And Pencil Drawing Competition.	20	3 hrs
7.	14.10.2017	Guest Lecture on “ Developmental ideas Propounded by Dr.A.P.J.Abdul Kalam ”	Dr.M.Meenakshi, Head & Asst. Prof. Department of Physics & EC, Dr.URCW, Karaikudi.	300	3 hrs
8.	14.10.2017	Essay Writing Competition [86 th birthday of Dr.A.P.J.Abdul Kalam]	V.Vairamani, Asst.Prof, Department of Tamil, Dr.URCW, Karaikudi.	14	1 hr
9.	23,25 & 26.10.2017	Dengue Preventive Awareness and Nelavembu Syrup distribution.	Dr.URCW, Karaikudi.	1500	6 hrs
10.	31.10.2017	Observance of “ Rashtriya Ektadiwas ”	Dr.URCW, Karaikudi.	150	1 hr
11.	19.12.2017	Hundi Counting	Arulmigu Muthumari amman thirukkovil ,karaikudi	100	6hrs
Red Ribbon Club					
1.	22.09.2017	RRC Talent Show	Alagappa University	14	6 hrs

NSS Activity report
Activity Report: Academic year [December 2017 – April 2018]

S.no	Date	Event	Resource Person & Area of Activity	Number of Participants	Total Hours
1.	22.01.2018	Yoga Orientation Programme	Rm.Lakshmanan, Asst.prof-WCSC, Aaliyar.	300	3hrs
2.	25.01.2018	National Voters Day	1. Voter's Pledge on Ethical Voting. 2. Essay Writing Competition & 3. Elocution Competition Topic : "Voters are the eyes of our country"	300	3hrs
3.	03.02.2018	150 th Celebration of Sister Nivethitha's Birthday	1. Dr.EA.Vasuki, Secretary and Director, Kongunadu Arts and Science college, Coimbatore. 2. Dr.S.Senthamil paavai, Ditectore,Tamil Panpaatu Maiyam, Alagappa University, Karaikudi.	300	4hrs
4.	17.02.2018	Herbal Medicine Awareness Programme	Thiru S.Rangaraj , Herbal products Department , Gandhigram, Dindugal	1500	6 hrs
5.	22.02.2018	Hundi Counting	Arulmigu Muthumari amman thirukkivil ,karaikudi	50	6hrs
6.	27.02.2018	Mobile Usage Awareness Programme	Mr.B.Selvakumar, Mrecy Trust, Madurai.	100	1hr
