

Dr.Umayal Ramanathan College for Women, Karaikudi-630003

Accredited with B+ Grade by NAAC
Affiliated to Alagappa University
(Run by Dr.Alagappa Chettiar Educational Trust)
Department of Business Administration

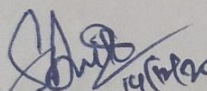
Certificate course on 'Personality Development'

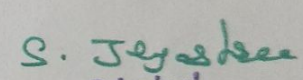
Circular

14.12.2020

Dear students,

We are glad to inform you that our department is going to conduct a Certificate course on 'Personality Development' for 30 hours for final year students from 21st December, 2020 to 3rd January, 2021. All the students are asked to attend and benefit out of it.


Department In-charge


Principal,
Dr. Umayal Ramanathan College for Women,
Karaikudi.

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Certificate course on 'Personality Development'

SYLLABUS

➤ **Self-Introduction**

Increasing vocabulary – Body language – Preparation of self-introduction reports.

➤ **Goal Setting**

Building Self-esteem and Self- Confidence.

➤ **How to be an Efficient Team Player**

Positive attitude – Flexibility – Motivation - Honesty.

➤ **Communication Skills**

Communication Skills- Listening – Communication Barriers – Overcoming these barriers.

➤ **Leadership Skills**

Introduction – Leadership styles – Group Dynamics – Team Building.

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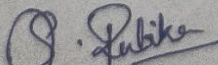
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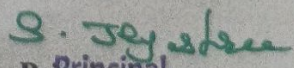
Certificate course on 'Personality Development'

Registration

S.No.	Names	Signature
1	S.Ajitha	S. Ajitha
2	B.Alamelumangai	B. Alamelumangai
3	A.Anbarasi	A. Anbarasi
4	S.Anjana	S. Anjana
5	M.Banumathy	M. Banumathy
6	N.Bhakkialakshmi	N. Bhakkialakshmi
7	A.Deepa	A. Deepa
8	M.Dharaniya	M. Dharaniya
9	C.Divya	C. Divya
10	P.Divya	P. Divya
11	A.Elakkiya	A. Elakkiya
12	P.Gowsalya	P. Gowsalya
13	C.Hannieshree	C. Hannieshree
14	K.Haripriya	K. Haripriya
15	P.Haripriya	P. Haripriya
16	B.Hasinabanu	B. Hasinabanu
17	B.Jeya	B. Jeya
18	J.Keerthiga	J. Keerthiga
19	S.Lavanya	S. Lavanya
20	S.Mahalakshmi	S. Mahalakshmi
21	K.Manimegalai	K. Manimegalai
22	D.Mayapriya	D. Mayapriya
23	M.Meenakshi	M. Meenakshi
24	R.Narmatha	R. Narmatha
25	P.Pavithra	P. Pavithra
26	P.Pooja	P. Pooja
27	R.Preethi	R. Preethi
28	S.Presilla	S. Presilla
29	S.Rakshana	S. Rakshana
30	M.Renugadevi	M. Renugadevi
31	C.Rubadharshini	C. Rubadharshini
32	A.Sawarinighitha	A. Sawarinighitha
33	E.Senbagapriya	E. Senbagapriya
34	V.Shobana	V. Shobana
35	P.Sumithradharshini	P. Sumithradharshini
36	AR. Thamarai	AR. Thamarai
37	P.Vanitha	P. Vanitha
38	G.Visalakshi	G. Visalakshi


Staff Co-ordinator


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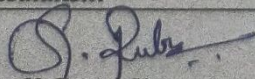
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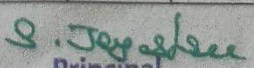
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Attendance – III BBA

S.No.	Names	21/12/20	22/12/20	23/12/20	24/12/20	28/12/20	29/12/20	30/12/20	31/12/20	2/1/21	3/1/21	Student Signature
1	S.Ajitha	x	x	x	x	x	x	x	x	x	x	S.Ajitha
2	B.Alamelumangai	x	x	x	x	x	x	x	x	x	x	B.Alamelumangai
3	A.Anbarasi	x	x	x	x	x	x	x	x	x	x	A.Anbarasi
4	S.Anjana	x	x	x	x	x	x	x	x	x	x	S.Anjana
5	M.Banumathy	x	x	x	x	x	x	x	x	x	x	M.Banumathy
6	N.Bhakkiyalakshmi	x	x	x	x	x	x	x	x	x	x	N.Bhakkiyalakshmi
7	A.Deepa	x	x	x	a	x	x	x	x	x	x	A.Deepa
8	M.Dharaniya	x	x	x	x	x	x	x	x	x	x	M.Dharaniya
9	C.Divya	x	x	x	x	x	x	x	x	x	x	C.Divya
10	P.Divya	x	a	x	x	x	x	x	x	x	x	P.Divya
11	A.Elakkiya	x	a	x	x	x	x	x	x	x	x	A.Elakkiya
12	P.Gowsalya	x	x	x	x	x	x	x	x	x	x	P.Gowsalya
13	C.Hannieshree	x	x	x	x	x	x	x	x	x	x	C.Hannieshree
14	K.Haripriya	x	a	x	x	x	x	x	x	x	x	K.Haripriya
15	P.Haripriya	x	x	x	a	x	x	x	x	x	x	P.Haripriya
16	B.Hasinabanu	a	a	a	a	a	a	a	a	a	a	B.Hasinabanu
17	B.Jeya	x	x	x	x	x	x	x	x	x	x	B.Jeya
18	J.Keerthiga	x	x	x	x	x	x	a	x	x	x	J.Keerthiga
19	S.Lavanya	x	x	x	x	x	x	x	x	x	x	S.Lavanya
20	S.Mahalakshmi	x	x	x	x	x	x	x	x	x	x	S.Mahalakshmi
21	K.Manimegalai	x	x	x	x	x	x	x	x	x	x	K.Manimegalai
22	D.Mayapriya	x	x	x	x	x	x	x	x	x	x	D.Mayapriya
23	M.Meenakshi	x	x	x	x	x	x	x	x	x	x	M.Meenakshi
24	R.Narmatha	x	x	x	x	x	x	x	x	x	x	R.Narmatha
25	P.Pavithra	x	x	x	x	x	x	x	x	x	x	P.Pavithra
26	P.Pooja	x	x	x	x	x	x	x	x	x	x	P.Pooja
27	R.Preethi	x	x	x	x	x	x	x	x	x	x	R.Preethi
28	S.Presilla	x	x	x	x	x	x	x	x	x	x	S.Presilla
29	S.Rakshana	x	x	x	x	x	x	x	x	x	x	S.Rakshana
30	M.Renugadevi	x	x	x	x	x	x	x	x	x	x	M.Renugadevi
31	C.Rubadharshini	x	x	x	x	x	x	x	x	x	x	C.Rubadharshini
32	A.Sawarinighitha	x	a	x	x	x	x	x	x	x	x	A.Sawarinighitha
33	E.Senbagapriya	x	x	x	x	x	x	x	x	x	x	E.Senbagapriya
34	V.Shobana	x	x	x	x	x	x	x	x	x	x	V.Shobana
35	P.Sumithradharshini	x	x	x	x	x	x	x	x	x	x	P.Sumithradharshini
36	AR.Thamarai	x	x	x	x	x	x	x	x	x	x	AR.Thamarai
37	P.Vanitha	x	x	a	x	x	x	x	x	x	x	P.Vanitha
38	G.Visalakshi	x	x	x	x	x	x	x	x	x	x	G.Visalakshi


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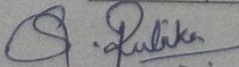
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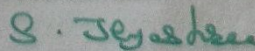
Certificate course on 'Personality Development'

Marks

S.No.	Names	Marks
1	S.Ajitha	21
2	B.Alamelumangai	22
3	A.Anbarasi	24
4	S.Anjana	21
5	M.Banumathy	23
6	N.Bhakkiyalakshmi	24
7	A.Deepa	23
8	M.Dharaniya	23
9	C.Divya	22
10	P.Divya	22
11	A.Elakkiya	21
12	P.Gowsalya	23
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14	K.Haripriya	21
15	P.Haripriya	21
16	B.Hasinabanu	LA
17	B.Jeya	21
18	J.Keerthiga	22
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1. Communication helps officials to..... the employees.
a) Eliminate b) Motivate c) Threaten d) Apprise
2. The document that is used to communicate within the organization is called
a) Letter b) Memo c) Email d) telvs
3. The general categories of communications are
a) Speech, writing b) printing c) Electronic communication d) All of the above
4. Communication is a part of Skills
a) Soft b) hard c) rough d) short
5. Environmental barriers are same as noise.
a) Physiological b) psychological c) physical d) sociological
6. _____ is increasing Leadership rapidly:
a) Strategy b) Command c) Control d) Getting others to follow
7. Managers regularly take time to talk to salespeople about things that are important to them
a) Never b) rarely c) usually d) always
8. What aspect(s) of personality are believed to have evolved in humans?
a) overeating b) quick response to danger c) aggression in men d) all of the above
9. People high in the trait of _____ are more easily conditioned with emotional stimuli.
a) neuroticism b) extraversion c) psychoticism d) agreeableness
10. The research strategy for assessing personality stability that studies two or more groups assumed to be at different stages of development is
a) stratification b) cross-sectional c) binominal d) longitudinal
11. Which of the following is NOT one of the Erikson's stages of psychosocial development?
a) industry vs. inferiority b) intimacy vs. isolation c) trust vs. mistrust d) life vs. death

12. A baby being measured for attachment using Ainsworth's Strange-situation procedure appears to be extremely clinging and attached to the mother's side when she comes back into the room. This baby would be classified as

a)secure b) anxious c) happy d)avoidant

13. Generativist is best described as

a) part of Erikson's later adulthood stage b) a desire to help others c) the ability to make general observations d) both a and b

14. Ainsworth's three types of attachment in an infant's "strange situation" are

a)secure, avoidant, anxious b)secure, avoidant, achievement c) generativity, avoidant, achievement
d)secure, active, anxious

15. The part of personality development where one seems to have no evidence of exploration and also does not have a clear identity is

a) identity diffusion b) identity foreclosure c) moratorium d) identity achievement

16. According to James Marcia's Identity statuses, which of the following is NOT an identity status?

a) Identity foreclosure b)identity association c) moratorium d) identity diffusion

17. George is in preschool. His teachers notice that he is hyper? Likes to jump around a lot and cannot sit still during nap time. George is probably

a) high in sociability b) anxious attached child c) introvert d)high in activity level

18. An identity that results in an individual exploring different options before making a decision is said to be

a) identity diffusion b). identity foreclosure c). moratorium d)negative identity

19. The idea that you can assess someone's personality by studying their face is called:

a)phrenology b)physiology c)somatology d) physiognomy

20.Humanistic psychologists explained

a) human traits b) humanity c)sociology d) can't say

21. Extraverts have _____ participation

- a) mental b) social c) physical d) none of these

22. Traits could be organized into three levels:

- a) primary, secondary, tertiary b) cognitive, emotional, physiological c) id, ego, superego
- d) cardinal, central, secondary

23. Which of the following is NOT one of the Big Five traits?

- a) sense of humor b) openness to experience c) conscientiousness d) extraversion

24. The _____ approach to understanding human behaviour.

- a) palliative b) psychodynamic c) patronymic d) psychedelic

25. The influence of parents on the personality of their children is:

- a) non-existent b) weakest in early childhood c) strongest in early childhood d) consistent across the lifespan

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Department of Business Administration

Certificate course on 'Personality Development'

(21.12.2020 – 02.01.2021)

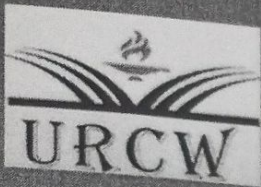
The department of Business Administration organized a certificate course on Personality Development from 21/12/2020 to 2/1/2021 for III BBA students. Totally 38 students attended and benefited out of this program.



A screen shot of students attending the Certificate course on 'Personality Development'

S. Jeyasree

Principal,
Dr. Umayal Ramanathan College for Women,
Karaikudi.



Dr. UMayal RAMANATHAN COLLEGE FOR WOMEN

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Karaikudi - 630003

Department of Business Administration *Certificate Course on "Personality Development"*

This certificate is presented to

P.Vanitha, III - BBA

for successfully completing the Certificate Course on "Personality Development" organized by Department of Business Administration from 21.12.2020 to 02.01.2021 for 30 hours, with grade of pass.

Dr.S.Anitha
Dept. In-charge

{{certificate id}}

Dr.S.Jeyashree
Principal

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DEPARTMENT OF BUSINESS ADMINISTRATION

Certificate course on 'Personality Development'

Name of the Student	S. Presilla	
Class	III - BBA	
Tick (✓) appropriately	Yes	No
Coverage of the Syllabus	✓	
Availability of text books/ Study materials	✓	
Usefulness of theoretical session	✓	
Proper utilisation of 30 hours	✓	
Give your suggestions about the course	Excellent	

S. Presilla
Signature of the student

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DEPARTMENT OF BUSINESS ADMINISTRATION

Certificate course on 'Personality Development'

Name of the Student	A. Anbarasi	
Class	<u>III</u> - BBA	
Tick (✓) appropriately	Yes	No
Coverage of the Syllabus	✓	
Availability of text books/ Study materials	✓	
Usefulness of theoretical session	✓	
Proper utilisation of 30 hours	✓	
Give your suggestions about the course	Very interesting	

A. Anbarasi
Signature of the student

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Certificate course on 'Personality Development'

Name of the Student	K. Haripriya	
Class	III - BBA	
Tick (✓) appropriately	Yes	No
Coverage of the Syllabus	✓	
Availability of text books/ Study materials	✓	
Usefulness of theoretical session	✓	
Proper utilisation of 30 hours	✓	
Give your suggestions about the course	Very Interest	

K. Haripriya
Signature of the student